

## **QUICK GUIDE TO AVOIDING PLAGIARISM**

### **CITE:**

- A direct quote from a source
- An idea taken from a source
- Paraphrase from a source
- A summary of information from a source
- Pictures, charts, and graphs from a source
- Statistics and data from a source

### **DON'T CITE:**

- Common knowledge
- Your own ideas and analysis
- Your own experience or observation

### **DO NOT:**

- Recycle a paper from a previous class
- Download a paper from the internet
- Use a paper from a friend
- Pay someone to write a paper for you.

### **WHEN IN DOUBT, ASK YOUR PROFESSOR**

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